

Die nachstehende, auf Englisch abrufbare Version der Aufnahmeverordnung PHARM\_SCI ist rechtlich nicht verbindlich und dient lediglich zur Information.

ENGLISCH: The following version of the PHARM\_SCI admission regulations in English are not legally binding and for informational purposes only.

# Bulletin of the Medical University of Innsbruck

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96. Decree on the admission restriction and the admission procedure for the jointly established Master's Program Pharmaceutical Sciences - Drug Development and Regulatory Affairs at the Medical University of Innsbruck and the Leopold-Franzens-University of Innsbruck as of the academic year 2025/26

## **Preamble**

At the Medical University of Innsbruck and the Leopold-Franzens-University of Innsbruck, the Master's Program Pharmaceutical Sciences - Drug Development and Regulatory Affairs, hereinafter referred to as PHARM\_SCI, was established as a joint program in English. The present decree governs the access to this study program through the PHARM\_SCI admission procedure, which is carried out exclusively by the Medical University of Innsbruck for both universities, prior to admission.

The Rectorate of the Medical University of Innsbruck has, in accordance with §54e para 1 and §63a para 8 Universities Act in the currently valid version, issued the following decree on the admission restriction to the Master's program PHARM\_SCI, after having received a statement from the Senate:

## **I. Contents of the regulations and authorization to issue regulations**

**§1.** (1) This decree regulates the determination of the number of first-year students for the Master's Program PHARM\_SCI at the Medical University of Innsbruck and the Leopold-Franzens-University of Innsbruck as well as the admission procedure prior to admission to the program.

(2) The Rectorate of the Medical University of Innsbruck has to define by decree

- a) the protective regulations and hygiene measures that may be necessary due to external events or occurrences that cannot be influenced (epidemic, pandemic, etc.) for all procedural steps that require the personal presence of study applicants,
- b) the provisions for the selection of applicants in the event that "parts of the PHARM\_SCI admission procedure" cannot be carried out due to force majeure" and,
- c) the rescheduling of the test day if required due to external occurrences that cannot be influenced (epidemic, pandemic, etc.).

## **II. Scope of validity**

**§2.** The regulation on admission restrictions applies to all applicants for the Master's Program PHARM\_SCI at the Medical University of Innsbruck and the Leopold-Franzens-University of Innsbruck. The admission of applicants takes place exclusively at the beginning of the respective academic year.

**§3.** The regulations for the admission procedure acc. to §§55 ff. do not apply to:

1. students who, at the time of the admission procedure, are admitted to the Master's Program PHARM\_SCI at the Medical University of Innsbruck or the Leopold-Franzens-University of Innsbruck and continue their studies (§62 Universities Act) as well as
2. students who are admitted to a PHARM\_SCI master's program at a university or equivalent recognized post-secondary educational institution abroad and who are studying within the framework of an international mobility program (e.g. ERASMUS) at the Medical University of Innsbruck or the Leopold-Franzens-University of Innsbruck.

## **III. Number of study places**

**§4.** (1) The following number of places is determined in accordance with the cooperation agreement between the Medical University of Innsbruck and the Leopold-Franzens-University of Innsbruck on which the jointly established study program is based and in accordance with §63a para. 8 Universities Act for the Master's Program PHARM\_SCI at the Medical University of Innsbruck and the Leopold-Franzens-University of Innsbruck respectively: 30

(2) Several years of experience have shown that the number of study places in the first semester drops below 30, because some applicants with a fixed place withdraw from their application, don't accept a study place that has been allocated or drop out within the first semester. Therefore, the number of study places can be increased by both universities (para. 1) to a maximum of 33.

#### **IV. Admission for the Master's Program PHARM\_SCI**

**§5.** (1) The admission of applicants to the Master's Program PHARM\_SCI is based on the admission procedure according to §§5 ff. With the exception of §15 para 1 (less than 35 applicants), places are allocated in two steps within the framework of the admission procedure (PHARM\_SCI):

1. In a special knowledge test for the Master's Program PHARM\_SCI (PHARM\_SCI Test), a ranking is made in the first step. The applicants ranked between 1 and 50 will be
2. invited to a selection interview in step two.

(2) The costs incurred by applicants in the course of the admission procedure pursuant to §§5 ff. are not reimbursable.

(3) Persons shall be entitled to participate in the admission procedure (§§5 ff.) who, pursuant to §64 para. 3 Universities Act and §63 para. 1 no. 3 and para. 10 Universities Act, in the currently valid version, at the time of the internet registration

1. are about to complete a relevant bachelor's program, diploma program or a relevant bachelor's program at a university of applied sciences or another equivalent program at a recognized domestic or foreign post-secondary educational institution. In any case, the completion of the Bachelor's or Diploma Programs in Pharmacy, Chemistry or Biology at the Leopold-Franzens-University of Innsbruck as well as the completion of the Bachelor's Program in Molecular Medicine or the Diploma Program in Medicine at the Medical University of Innsbruck are considered to be eligible studies. If the equivalence is given in principle with only individual supplements missing for full equivalence, additional courses and examinations covering a maximum of 30 ECTS-Credits can be prescribed in order to achieve full equivalence.
2. have the necessary knowledge of English and provide proof of this at the time of admission, unless their first language is English. Knowledge of the language is proven in particular by a school-leaving certificate based on instruction in this language (level C1).

#### **Internet registration**

**§6.** (1) Applicants must register online via the ANV Management Portal within the registration period. The application deadline is published annually on the website of the Medical University of Innsbruck under [https://www.i-med.ac.at/studium/zulassung/zulassung\\_pharm\\_sci.html.en](https://www.i-med.ac.at/studium/zulassung/zulassung_pharm_sci.html.en).

(2) In addition to general personal data (surname, first name, place of residence, etc.), the choice of the field of study and the place of study must be indicated in this internet registration. The data is processed on the basis of the legal provisions, in particular on the basis of Art. 6 and Art. 9 EU-GDPR, §3 in connection with §63a para. 8 Universities Act and the Education Documentation Act.

(3) The choice of field of study is binding. A change after payment of the cost contribution (§7) is not possible.

(4) Valid internet registration is a prerequisite for taking the test. Internet registration after the end of the registration period (§6 para. 1) or an extension of the registration period is not possible. The internet registration is only possible within the stipulated period of time and is only valid upon receipt of the documents (§8) and the cost contribution (§7) in due time and in full.

(5) The web address for the ANV Management Portal, which is used for registration, will be published on the website of the Medical University of Innsbruck by the end of February of the respective year at the latest. An incompletely completed application, an application which is untrue, which does not comply with the formal requirements (in particular paras. 1 to 4) or which is not submitted in due time shall be invalid and shall be disregarded. Orders for improvement are not to be made.

(6) Please note that the Medical University of Innsbruck provides all information to applicants electronically. This also means that applicants must actively retrieve information from an ANV Management Portal used specifically for this purpose.

In addition, applicants are obliged to check their ANV Management Portal regularly - at least daily during the allocation of study places pursuant to §17 - for the receipt of electronic messages from the Medical University of Innsbruck or to have them checked.

### **Cost contribution**

**§7.** (1) The applicants have to contribute to the costs of the admission procedure (§§5 and 15). The amount of the contribution is €90.

(2) The cost contribution must be paid within the deadline published on the website of the Medical University of Innsbruck, [https://www.i-med.ac.at/studium/zulassung/zulassung\\_pharm\\_sci.html.en](https://www.i-med.ac.at/studium/zulassung/zulassung_pharm_sci.html.en) using one of the payment options offered by the Medical University of Innsbruck within the framework of the internet registration and must subsequently be received in full in the account announced by the Medical University of Innsbruck within the scope of the internet registration. The required information will be announced within the framework of the internet registration (§6). Applicants have the express obligation to follow the information in the ANV Management Portal of the Medical University of Innsbruck and to make the payment of the cost contribution in such a way that the contribution reaches the correct bank account of the Medical University of Innsbruck on time and to check the valid payment of the cost contribution. Applicants must also ensure that a confirmation of payment is displayed in the system.

(3) An internet application is invalid and participation in the admission procedure is therefore excluded if the full application fee has not been received by the end of the respective application deadline at the latest or if the documents required in accordance with §8 para. 1 have not been uploaded correctly or incompletely by the deadline. Participation in the admission procedure (§5 para. 1) is thus excluded and no offer of a place will be made in this case. There will be no orders for improvement.

(3) If applicants do not appear for the test or the selection interview despite valid internet registration (§6) or if they cancel their registration, they are not entitled to a refund of the cost contribution paid. There is also no entitlement to a refund of the cost contribution paid if applicants do not upload the necessary documents in accordance with §8 para. 1 on time, correctly or incompletely (§7 para. 3).

This applies equally to admission procedures in one step (§15 para. 1) and admission procedures in two steps (§15 para. 2).

### **Document upload**

**§8.** (1) Applicants must upload the following documents to the ANV Management Portal for a valid internet application (§7) within the defined deadline and in compliance with the [upload guidelines](#), both of which are published on the website of the Medical University of Innsbruck ([https://www.i-med.ac.at/studium/zulassung/zulassung\\_pharm\\_sci.html.en](https://www.i-med.ac.at/studium/zulassung/zulassung_pharm_sci.html.en)):

- Transcript of Records (previous study achievements, official document of the educational institution),
- motivational letter in English,
- synopsis or abstract of any bachelor's theses or any scientific papers or other subject-related written work in English and
- curriculum vitae in English.

(2) If the complete documents are not uploaded to the ANV Management Portal within the specified deadline and in compliance with the [upload guidelines](#), the online application (§7) is invalid. Participation in the admission procedure is thus excluded. Uploads or subsequent submissions outside the specified deadline will not be considered. There will be no orders for improvement.

### **Information on the admission procedure**

**§9.** (1) Applicants who have validly registered via the internet will receive access to the ANV Management Portal to download information on the knowledge test and its procedure.

(2) After the final registration numbers are known, i.e. after the end of the internet registration and the deadline for payment of the cost contribution and upload of the documents (§6 ff.), the applicants will be informed via the ANV Management Portal whether the admission procedure will be carried out in one step (§15 para. 1) or in two steps (§15 para. 2).

In the case that the admission procedure according to §15 para. 2 takes place in two steps, the knowledge test takes place on the same day as the other admission procedures at the Medical University of Innsbruck. The dates and deadlines will be published on the website of the Medical University of Innsbruck ([https://www.i-med.ac.at/studium/zulassung/zulassung\\_pharm\\_sci.html.en](https://www.i-med.ac.at/studium/zulassung/zulassung_pharm_sci.html.en)). The test location, time and duration will be announced to all applicants who have been registered as valid via the online registration (§6) and subsequent payment of the cost contribution (§7) and upload of documents (§8) in good time, but no later than two weeks before the test date, by electronic message via the ANV Management Portal.

(3) Applicants according to §15 para. 1 (selection interview) and applicants according to §15 para. 2 (knowledge test and selection interview), who are ranked 1 to 50 after the knowledge test, are invited to a selection interview. The interviews take place in the week following the other written admission procedures. Applicants will be informed of the dates in good time, at least the day before, via the ANV Management Portal.

(4) Applicants with a disability according to §3 Federal Disability Equality Act (BGStG) who have properly registered for the admission procedure (§6), have paid the cost sharing contribution in time and in full (§7) and have uploaded the documents in time and in full (§8) have the right to request a different examination method if the applicant proves a disability that makes it impossible to take an examination within the scope of the admission and selection procedure using the specified method. However, the educational goal of the chosen degree program must remain attainable.

However, the deviating examination method may only be approved in a way that does not put other applicants participating in the admission or selection procedure at a disadvantage. A disability within the meaning of §3 of the Federal Disability Equality Act (BGStG) is the effect of a not merely temporary physical, mental or psychological functional impairment or impairment of sensory functions which is likely to make participation in life in society more difficult. A period of more than six months is deemed to be non-temporary.

The application for a different examination method due to this disability, including proof by means of a medical certificate or expert opinion, including a description of any medically necessary devices, in particular with regard to their Bluetooth capability, must be uploaded to the ANV Management Portal within the deadline published on the website of the Medical University of Innsbruck (<https://www.i-med.ac.at/studium/any-barrierefrei.html>). The application and the proof must indicate the disability and the necessary deviating examination method. Applicants who have submitted an application in due time and have provided proof of a disability will be informed after expiry of the deadline for submitting an application, at the latest one week before the admission procedure, whether and in what way they will be granted a different examination method and, if applicable, suitable support measures. Further information will be published on the website of the Medical University of Innsbruck under the link (<https://www.i-med.ac.at/studium/any-barrierefrei.html>). Applicants are obliged to regularly inform themselves on the website of the Medical University of Innsbruck and to regularly check their ANV Management Portal for the receipt of electronic messages from the Medical University of Innsbruck. Appeals and legal remedies against the decision made are not permitted.

A late application is only permissible in justified exceptional cases. Orders for improvement are not to be made.

### **Test implementation**

**§10.** (1) The allocation of study places (§4) for the Master's Program PHARM\_SCI is effected by the PHARM\_SCI admission procedure (§5 para. 1).

(2) The admission test is held in presence as a computer examination or alternatively in writing in paper form. Knowledge in the subject areas of genetics, physiology/pathophysiology, biology/molecular biology, chemistry/biochemistry, pharmaceutical technology and biotechnology, pharmacology and statistics is tested.

(3) More information for test preparation will be published on the website of the Medical University of Innsbruck ([https://www.i-med.ac.at/studium/zulassung/Vorbereitungsunterlagen\\_PHARM\\_SCI.html.en](https://www.i-med.ac.at/studium/zulassung/Vorbereitungsunterlagen_PHARM_SCI.html.en)).

**§11.** The admission test is not an examination in the sense of §§72 ff. Universities Act. Therefore, the provisions of §§72 to 79 Universities Act do not apply.

**§12.** The passing on of the test items to third parties and their utilization is prohibited. This right belongs exclusively to the holder of the rights of the entrance test. In case of violation of this provision, the Medical University of Innsbruck is entitled to indemnify and hold itself harmless.

### **Exclusion and discontinuation**

**§13.** (1) Applicants are obliged to inform themselves independently and on their own responsibility (§1 para. 2) about all necessary protective regulations and hygiene measures for participation in the admission test.

(2) Before the start of the admission procedure, the identity of the applicants must be established. For this purpose, applicants must present a valid official photo ID in analog/physical form. Digital forms of ID are not recognized and do not entitle the applicant to participate in the admission procedure. If an applicant refuses to identify him/herself or if it is not possible to establish the identity of an applicant or if there are reasonable doubts about the identity of an applicant, the PHARM\_SCI admission procedure officer is authorized to refuse the applicant in question access to the test location.

(3) Applicants who arrive too late can be refused participation in the admission procedure by the PHARM\_SCI admission procedure manager

(4) The test supervisor has the authority to establish seating arrangements and assign seats to applicants. If an applicant does not follow the instructions of the test supervisor despite being requested to do so, the PHARM\_SCI admission procedure manager is authorized to exclude the applicant in question from the admission test.

(5) If an applicant abandons the admission test, the test will not be taken into account in the admission procedure.

(6) ) Participants in the admission test who interfere with the proper conduct of the test may be excluded from further participation in the test. In this case, the admission test will be marked with zero points.

(7) Participants in the admission test who do not comply with the necessary safety regulations and hygiene measures of the Medical University of Innsbruck (§1 para. 2) despite a warning, will be excluded from the test, their test result will be awarded zero points, they will be banned from the premises and immediately expelled from the test area.

(8) Applicants are obliged to inform themselves on a daily basis about the protective regulations and hygiene measures (§1 para. 2) laid down by the Rectorate of the Medical University of Innsbruck on the website of the Medical University of Innsbruck.

(9) Applicants will be notified of any items not permitted during the test via the ANV Management Portal of the Medical University of Innsbruck. Participants who are still carrying unauthorized items after the start of the test will be asked to hand them in to the supervisory staff and will receive a warning. Any attempt to communicate with other participants during the test will also be punished with a warning. Participants in the admission test who have received two warnings will be excluded from further participation in the test. In this case, the admission test will be scored with zero points.

(10) Participants in the admission test who attempt to influence the test result through dishonesty may be excluded from further participation in the test.

Dishonesty exists in particular if participants use an unauthorized item after the start of the test, which was communicated in advance by the ANV Management Portal of the Medical University of Innsbruck. If participants in the entrance test are excluded from further participation in the test due to dishonesty or if dishonesty is discovered after the entrance test has been completed, the entrance test will be awarded zero points.

(11) The incidents mentioned in para. 2 to 10 as well as other extraordinary incidents shall be documented by the test supervisor in an appropriate manner.

(12) Applicants who have been excluded by the responsible admissions' procedure manager will be escorted out of the test area and the admission test will be evaluated with zero points.

### **Evaluation and selection**

**§14.** (1) The knowledge test is evaluated by the Medical University of Innsbruck. The result of the knowledge test and the resulting ranking decide, with the exception of §15 para. 1, who will be invited to a selection interview (§15 para. 2). The ranking is published in the ANV Management Portal.

(2) If parts of the PHARM\_SCI admission procedure are prevented by force majeure, the selection of applicants shall be made in accordance with the regulation "Prevention of parts of the PHARM\_SCI admission procedure by force majeure".

### **Determination of results, ranking list and allocation of study places**

**§15.** (1) If fewer than 35 applicants validly register for the admission procedure within the application period (§6 para. 4), the admission procedure for selection and allocation of study places shall, in deviation from §5 para. 1, only take place in one step, by means of a selection interview to which the applicants shall be invited. There is a selection committee appointed by the responsible members of the rectorates of both universities, which draws up a catalogue of questions that is binding for all. The result of these selection interviews leads to the ranking list for the allocation of a study place. The applicants in positions 1 to 30 or the number of places in the final ranking list as specified in §4 para. 2 shall be allocated a place. If there are fewer applicants registering online in accordance with §6 than there are places available in accordance with §4, no admission procedure will be carried out and each applicant will be offered a place, provided that the legal requirements of §§63 ff. and 91 Universities Act are fulfilled.

(2) If 35 or more than 35 applicants validly apply for the admission procedure within the application period (§6 para. 4), the admission procedure for the selection and allocation of study places according to §5 para. 1 shall take place in two steps (knowledge test and selection interview). Applicants who are placed in positions 1 to 50 in the ranking order based on the knowledge test are given the opportunity to participate in a selection interview. There is a selection committee appointed by the responsible members of the rectorates of both universities, which draws up a catalogue of questions that is binding for all

The results of the admission test and the selection interview decide on the allocation of a study place. The result of these selection interviews leads to the final ranking list for the allocation of a study place. The applicants in positions 1 to 30 or the number of places in the final ranking list as specified in §4 para. 2, shall be allocated a place.

(3) If more than one applicant achieves the same rank at the last rank (rank binding), the study place will be awarded by a lottery procedure.

(4) If an applicant does not appear for the selection interview, the place on the list obtained is forfeited. The selection interview is not an examination in the sense of §§72 ff. Universities Act. The provisions of §§72 to 79 Universities Act shall not apply.

#### **External events or occurrences that cannot be influenced**

**§16.** (1) Applicants are obliged to inform themselves independently and on their own responsibility about all necessary protective regulations and hygiene measures for participation in the test and all further procedural steps that require personal presence (§1 para. 2).

(2) Applicants who do not comply with the necessary protective regulations and hygiene measures of the Medical University of Innsbruck for the admission procedure for the relevant academic year, despite a warning, will be denied access to the test rooms or premises of the university. If the violation takes place in the test rooms, they will be excluded from the test, their test result will be marked with zero points, they will be banned from the premises and will be expelled from the test area immediately.

(3) Applicants are obliged to inform themselves on a daily basis about the protective regulations and hygiene measures (§1 para. 2) laid down by the Rectorate of the Medical University of Innsbruck on the website of the Medical University of Innsbruck.

#### **V. Admission**

**§ 17.** (1) Only those applicants who have been offered a place on this degree program on the basis of the ranking list (§15) may be admitted to the PHARM\_SCI Master's Program. Admission takes place exclusively at the Leopold-Franzens-University of Innsbruck. Information on admission to the Leopold-Franzens-University of Innsbruck can be found on the website of the Leopold-Franzens-University of Innsbruck under <https://www.uibk.ac.at/studium/anmeldung-zulassung/aufnahmeverfahren-neu.html.en>.

Pursuant to §54e para. 4 Universities Act, upon admission to the Leopold-Franzens-University of Innsbruck, applicants also become members of the Medical University of Innsbruck. The regulations concerning the responsibilities for the implementation of the study law provisions as well as the application of the respective study law statutes are laid down in identical ordinances, which are published in the respective bulletins of both universities.

(2) Admission to the Master's Program PHARM\_SCI requires that the applicant has obtained a study place in the final ranking list (§15) for the relevant academic year and meets the requirements of §§63 ff and 91 Universities Act. The admission of applicants who have not achieved a place on the ranking list pursuant to §15 is inadmissible, subject to §15 para. 1 last sentence.

(3) Applicants are expressly advised of their obligation pursuant to §6 to check their ANV Management Portal regularly - at least daily during the allocation of study places - for the receipt of electronic messages from the Medical University of Innsbruck or to have them checked.

#### **VI. Repeated participation in the admission procedure**

**§18.** Applicants who are not admitted to the program in one academic year may participate in the admission procedure in the following academic years. Repeated participation in the admission procedure for students who are not admitted in one academic year is possible for an unlimited period. They are treated in the same way as applicants who participate in the admission procedure for the first time.

#### **VII. Responsibility, coming-into-force**

**§19.** The Rectorate of the Medical University of Innsbruck is responsible for the implementation of the admission procedure.



**§20.** This regulation shall enter into force on the day of its publication in the University Bulletin of the respective university. All previous ordinances on admission restrictions and the admission procedure for the jointly established Master's Program Pharmaceutical Sciences - Drug Development and Regulatory Affairs at the Medical University of Innsbruck and the Leopold-Franzens-University of Innsbruck shall expire at the same time.

For the  
Rectorate:

ao. Univ.-Prof. Dr. med. univ. Wolfgang Prodingler, MME (Bern)  
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