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Die nachstehende, auf Englisch abrufbare Version der Aufnahmeverordnung QMM-MSc ist rechtlich nicht verbindlich und dient lediglich zur Information.

ENGLISCH: The following version of the QMM-MSc admission regulations in English are not legally binding and for informational purposes only.

Regulation on admission restrictions to the Master's Program in Molecular Medicine at the Medical University of Innsbruck as of the 2025/26 winter semester

In accordance with §71c in conjunction with §63a Universities Act as amended, the Rectorate of the Medical University of Innsbruck has issued the following ordinance on admission restrictions to the Master's Program in Molecular Medicine, which was approved by the University Council on 27.11.2024:

I. Content of the regulation and authorization to issue ordinances

§1.

- (1) This regulation governs the restriction of admission to the Master's Program in Molecular Medicine at the Medical University of Innsbruck on the basis of an admission procedure prior to admission to the program.
- (2) The Rectorate has to determine
 - a) the protective regulations and hygiene measures that may be necessary due to external, uncontrollable events or occurrences (epidemic, pandemic, etc.) for all procedural steps that require the personal presence of study applicants,
 - b) if necessary due to external events or occurrences that cannot be influenced (epidemic, pandemic, etc.), the postponement of the day of the admission procedure or a changed processing mode without the physical presence of the applicant in Innsbruck, and
 - c) the provisions for the selection of applicants in the event of 'prevention of parts of the admission procedure (selection interview) pursuant to §8 para. 1, option 2, due to force majeure'.

II. Scope of application

§2. The regulation on admission restrictions to the Master's Program in Molecular Medicine applies to all applicants for the Master's Program in Molecular Medicine at the Medical University of Innsbruck. Applicants are admitted in the winter semester, taking into account the number of places available.

§3. The provisions for the admission procedure pursuant to §§5 ff. do not apply to:

1. students who have been admitted to the Master's Program in Molecular Medicine at the Medical University of Innsbruck at the time of the admission procedure and are continuing their studies (§62 Universities Act),
2. students who have been admitted to a Master's Program in Molecular Medicine at a foreign university or equivalent foreign recognized post-secondary educational institution and are studying at the Medical University of Innsbruck as part of an international mobility program (e.g. ERASMUS),
3. lateral entrants (§17) as well as
4. applicants who are in the 5th semester of the Bachelor's Program in Molecular Medicine at the Medical University of Innsbruck and have passed at least 120 ECTS-Credits and have a grade point average of 2.5 or better (§8 para. 1, option 1).

III. Number of study places

§4. (1) The following number of places is determined for the Master's Program in Molecular Medicine at the Medical University of Innsbruck in accordance with the available capacities and in accordance with §71c para. 2 Universities Act and the performance agreement concluded with the Federal Ministry of Science and Research: **30**.

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(2) Several years of experience have shown that the number of study places in the first semester falls below 30 due to the withdrawal of students with a fixed allocation of a study place by not accepting the fixed allocation

of a study place or due to students dropping out within the first semester. Therefore, the member of the Rectorate of the Medical University of Innsbruck responsible for admissions may increase the number of study places to a maximum of 33.

IV. Admission procedure for the Master's Program in Molecular Medicine

§5. (1) The admission of applicants to the Master's Program in Molecular Medicine is based on the admission procedure in accordance with §§5 ff. The allocation of study places for the Master's Program in Molecular Medicine takes place within the framework of the admission procedure (QMM-MSc), to which a maximum of 50 applicants (§8 para. 1, option 2) are invited, taking into account the fixed study places already offered in accordance with option 1 (§3 no. 4).

There are two options of an application in the admission procedure (§8):

Option 1: fixed study place offer without selection interview

Option 2: admission procedure with selection interview

Applicants must choose one of the two options. A mixed form is not possible and will result in the online registration of these applicants being invalid and not considered. Orders for improvement are not to be made.

- (2) Persons are entitled to participate in the admission procedure (§§5 ff), who at the time of application
1. have completed a Bachelor's Program in Molecular Medicine at the Medical University of Innsbruck or are in the final phase of such a program or
 2. have completed a Bachelor's Program, Diploma Program or Master's Program related to Molecular Medicine at a recognized post-secondary educational institution home or abroad or are in the final phase of such a program.

(3) The costs incurred by applicants in the course of the admission procedure pursuant to §§5 ff are not reimbursable.

(4) Only the procedural regulations of this ordinance and the ordinances issued by the Rectorate pursuant to §1 para. 2 shall apply to the present admission procedure.

Internet registrations

§ 6. (1) Regardless of the option selected, applicants must register online via the ANV Management Portal within the registration period in accordance with §8 para 1 (option 1 or 2). The registration period for the respective academic year is published annually on the website of the Medical University of Innsbruck at https://www.i-med.ac.at/studium/zulassung/aufnahme_zulassung_msc.html.en.

(2) In addition to general personal data (surname, first name, place of residence, etc.), the choice of field of study and the choice of the respective option (option 1 or option 2) must be specified in this online application (§5 para. 1). Data processing is carried out on the basis of the statutory provisions, in particular Art. 6 and Art. 9 EU GDPR, §3 in conjunction with §71c Universities Act and the Education Documentation Act.

(3) The details of the choice of field of study and the choice of the respective option (§5 para. 1) are binding. A change after payment of the cost contribution (§7) is not possible.

(4) Valid online registration is a prerequisite for participation in the admission procedure. Internet registration after the end of the registration period (§6 para. 1) or an extension of the registration period are not possible. Internet registration is only possible within the specified deadline and only becomes valid upon receipt of the timely and complete cost contribution (§7) and the complete upload of documents (§8). Registrations without a complete cost contribution and without a complete and timely upload of the documents (§8) will not be considered.

An application that is incomplete, untrue, does not comply with the formal requirements or is not submitted on time is invalid and will not be considered. Improvement orders do not have to be made.

(5) Please note that the Medical University of Innsbruck provides all information to applicants electronically. This also means that applicants must actively retrieve information from the ANV Management Portal used specifically for this purpose.

In addition, applicants are obliged to check the ANV Management Portal regularly – at least daily during the allocation of study places pursuant to §§14 to 16 – for the receipt of electronic messages from the Medical University of Innsbruck or have it checked.

Cost contribution

§7.

- (1) Applicants must contribute to the costs of the admission procedure (§8 para. 1, option 1 or option 2). The amount of the contribution is €60.
- (2) The contribution must be paid using one of the payment options offered by the Medical University of Innsbruck as part of the online registration process and must subsequently be credited in full to the account specified by the Medical University of Innsbruck during the registration process by the end of the registration period at the latest as published on the website of the Medical University of Innsbruck https://www.i-med.ac.at/studium/zulassung/aufnahme_zulassung_msc.html.en. The required information will be announced as part of the online registration process (§6). Applicants have the express obligation to follow the announcements on the ANV Management Portal of the Medical University of Innsbruck and to pay the cost contribution in such a way that the amount arrives on time at the bank account of the Medical University of Innsbruck and to check the valid payment of the cost contribution. Applicants must also assure themselves that a confirmation of payment is displayed in the system.
- (3) An online application is invalid and participation in the admission procedure is therefore excluded if the application fee has not been received in full by the end of the respective application deadline at the latest or if the documents required pursuant to §8 para., option 1 or 2 have not been uploaded correctly or incompletely by the deadline. Participation in the admission procedure (§8 para. 1, option 1 or 2) is thus excluded and in this case no study place will be offered resp. Orders for improvement are not to be made.
- (4) If applicants do not appear for the selection interview despite valid online registration (§6) or cancel their registration, they are not entitled to a refund of the cost contribution paid. There is also no entitlement to a refund of the cost contribution paid if applicants do not upload the necessary documents in accordance with §8 para. 1, option 1 or 2 on time, correctly or upload them incompletely.

Document upload

§ 8. (1) Applicants must make a binding decision for one of the two options (option 1 or option 2) during the online registration process (§6) and upload the required documents in full and in compliance with the [upload guidelines](#) on time to the ANV Management Portal:

Option 1: fixed study place offer without selection interview (§3 no. 4)

Option 2: admission procedure with selection interview

In the case mentioned under option 2, the documents uploaded on time are evaluated by a selection committee, whereby the maximum number of applicants to be invited to the selection interview is 50, taking into account the study places already offered under option 1. The 50 applicants or the number of applicants with the best rating reduced by the number of applicants in option 1 will be invited to a selection interview.

Option 1: fix study place offer without selection interview:

Study applicants who

- are in the 5th or in a higher semester of the Bachelor's Program in Molecular Medicine at the Medical University of Innsbruck
 - or have already completed one
 - and have passed at least 120 ECTS-Credits as well as an
 - average grade of at least 2.5 or better (§3 no. 4),
- will receive in any case a study place offer (without selection interview) provided that, in addition to fulfilling the other requirements (§§6 and 7), the following documents have been uploaded in full and on time to the ANV Management Portal in compliance with the [upload guidelines](#):

- Transcript of Records: proof of academic success with an average grade of at least 2.5 and details of 120 ECTS-Credits (official documents from the educational institution).

If the document(s) are not uploaded correctly to the ANV Management Portal or are uploaded outside the defined deadline and not in compliance with the [upload guidelines](#), the internet registration is invalid (§6 para. 4). Participation in the admission process is therefore excluded. Registration according to option 2 is also no longer possible for the respective academic year. Uploading or submitting documents outside the specified deadline will not be considered. No orders of improvements are to be made.

Option 2: admission procedure with selection interview:

For a valid internet registration (§6), applicants must upload the following documents within the defined deadline and in compliance with the [upload guidelines](#) in the ANV Management Portal:

- Transcript of Records (previous study achievements, official document of the educational institution),
- motivational letter,
- synopsis or abstract of any Bachelor's or scientific papers or other relevant written works,
- curriculum vitae.

All documents that are not available in German or English must be translated and uploaded in accordance with legal requirements in order to be valid, otherwise, they will not be taken into account. Participation in the admission process is therefore excluded. Nor orders for improvements are to be made.

If the documents are not uploaded to the ANV Management Portal within the specified deadline and in compliance with the [upload specifications](#), the internet registration (§6) is invalid. Participation in the admissions procedure is therefore excluded. Registration according to option 1 is also no longer possible for the respective academic year. Uploading or submitting documents outside the specified deadline will not be considered. No orders for improvement are to be made.

If the documents are uploaded within the defined deadline and in compliance with the [upload guidelines](#), the study places will be allocated as part of the admission procedure (QMM-MSc) by evaluating the following criteria:

- Transcript of Records (previous study achievements, official document of the educational institution) and
- selection interview using the other documents submitted (§8 para. 1, option 2).

The selection interview takes place exclusively in presence in Innsbruck. Alternative dates in the event of being unable to attend or a different examination method (hybrid) will not be granted. Any special provisions (§1 para. 2) will be published in a separate regulation by the Rectorate. Applicants are obliged to inform themselves regularly and on their own responsibility about the current regulations on the website of the Medical University of Innsbruck (https://www.i-med.ac.at/studium/zulassung/aufnahme_zulassung_msc.html.en). If an applicant cancels the selection interview or fails to appear for the selection interview, he/she is excluded from the admission procedure (§12 para. 3).

Information on the admission procedure

§9. (1) Applicants who have validly for the admission procedure (§6 para. 4) will be invited to a selection interview (§8 para. 1, option 2) unless they have already received an offer of a place on the program (§8 para. 1, option 1). There are no alternative dates for applicants who are unable to attend.

A general schedule is available on the website of the Medical University of Innsbruck (https://www.i-med.ac.at/studium/zulassung/aufnahme_zulassung_msc.html.en).

(2) Applicants with a disability pursuant to §3 BGStG (Act on Equal Opportunities for People with Disabilities) who have duly registered for the admission procedure, paid the cost-sharing contribution in full and on time (§7) and uploaded the documents correctly and in full and on time (§8) have the right to apply for a different examination method in the admission procedure for option 2 (§8 para. 1) if the applicants can prove a disability that makes it impossible for them to take an examination in the prescribed method as part of the admission or selection procedure. However, the educational objective of the chosen degree program must remain achievable.

However, the differing examination method may only be approved in a way that does not put other applicants participating in the admission or selection procedure at a disadvantage. A disability within the meaning of §3 BGStG (Act on Equal Opportunities for People with Disabilities) which is the effect of a non-temporary physical, mental or psychological functional impairment or impairment of sensory functions that is likely to make it difficult to participate in society. A period of more than six months is deemed to be not merely temporary.

The application for a differing examination method due to this disability, including proof by means of a medical certificate or report and a description of any medically necessary equipment, particularly with regard to its Bluetooth capability, must be uploaded to the ANV Management Portal within the deadline published on the website of the Medical University of Innsbruck. (<https://www.i-med.ac.at/studium/anv-barrierefrei.html>). The application and the evidence must indicate the disability and the necessary alternative testing method. Applicants who have submitted an application on time and provided proof of a disability will be informed by electronic message via the ANV Management Portal after the application deadline has expired and up to one week before the selection interview date as to whether and in what way they will be granted an alternative examination method and, if applicable, suitable support measures. More information will be published on the website of the Medical University of Innsbruck (<https://www.i-med.ac.at/studium/anv-barrierefrei.html>). Applicants are obliged to regularly check their ANV Management Portal for electronic messages from the Medical University of Innsbruck. Objections and legal remedies against the decision made are not permitted. A late application is only permitted in justified exceptional cases. Orders for improvements are not to be made.

Implementation of the admission procedure

§10. The allocation of stud places (§4) for the Master's Program Molecular Medicine is based on the QMM-MSc admission procedure (§5 ff).

§ 11. The admission procedure is not an examination within the meaning of §§72 ff Universities Act. Therefore, the provisions of §§72 to 79 Universities Act do not apply.

Determination of results, ranking list and allocation of study places in the admission procedure pursuant to §8 para. 1, option 2

§ 12.

(1) All applicants must submit the documents specified in §8 para. 1, option 1 or option 2 electronically by uploading them to the ANV Management Portal within the deadline and in consideration of the [upload guidelines](#).

There is a selection committee appointed by the Vice Rector for Teaching and Study Matters, which evaluates the submitted documents and conducts the selection interview (§8, para. 1, option 2).

According to §8 para. 1, option 2, the following documents are considered for the evaluation:

- Transcript of Records (previous study achievements, official document of the educational institution) and
- selection interview in consideration of the other documents submitted (§8, para. 1, option 2).

The Vice-Rector for Teaching and Study Matters decides, taking into account the number of applicants exempted from the admission procedure in accordance with §8 para 1, option 1, based on the documents submitted and assessed by the selection committee and on the basis of a proposal by the section committee, which applicants will not be invited to a selection interview (§8 para 1, option 2)

Once the Vice Rector for Teaching and Study Matters has made a decision, the applicants who are to be invited to the selection interview will receive the interview date on their ANV Management Portal. If the applicant does not appear for the interview, he or she will automatically be excluded from the admission process. No requests for improvement are to be made.

(2) If an applicant cancels the appointment for the selection interview, does not appear for the selection interview or fails to confirm the appointment for the selection interview in due time, he/she will be excluded from this admission procedure.

(3) The ranking for the final ranking list (§14 para. 4) is determined by the selection committee, taking into account the applicants who have already received a fixed offer of a study place (§8 para. 1, option 1) based on the evaluation of the following criteria

- Transcript of Records (previous study achievements, official documents of the education institution) and
- selection interview, taking into account the documents submitted (§8 para 1, option 2)

External events or occurrences that cannot be influenced

§ 13. (1) Applicants are obliged to inform themselves independently and on their own responsibility (§1 para. 2) about all necessary protective regulations and hygiene measures for participation in the selection procedure and all further procedural steps that require personal presence.

(2) Applicants who, despite a warning, do not comply with the necessary protective regulations and hygiene measures of the Medical University of Innsbruck for the implementation of the admission procedure according to §8 para. 1 option 2 for the respective academic year, will be denied access to the test rooms or premises of the university. If the violation takes place in the test rooms, they will be excluded from the admission procedure, their result will be assessed with zero points, they will be banned from the premises and immediately expelled from the premises.

(3) Applicants are obliged to inform themselves on a daily basis about the protective regulations and hygiene measures (§1 para. 2) laid down by the Rectorate of the Medical University of Innsbruck on the website of the Medical University of Innsbruck.

V. Admission

§ 14. (1) Only those applicants can be admitted to the Master's Program in Molecular Medicine who have received an offer of admission to the respective program at the Medical University of Innsbruck on the basis of §4 in conjunction with §8 para. 1, option 2 and the ranking list (§12 para. 3) or on the basis of §4 in conjunction with §8 para. 1, option 1 and who meet the requirements of §63 ff and 91 Universities Act. If there are fewer applicants registering online in accordance with §6 than there are places available in accordance with §4, no admission procedure will be carried out and each applicant will be offered a place, provided that the legal requirements are met.

(2) Admission to the Master's Program in Molecular Medicine requires the successful completion of the Bachelor's Program in Molecular Medicine at the Medical University of Innsbruck or a Bachelor's, Diploma or Master's program related to the Bachelor's Program in Molecular Medicine at a recognized domestic or foreign post-secondary educational institution and the fact that the applicant has obtained a study place in the final ranking list on the basis of §4 in conjunction with §8 para. 1, option 2 and 12 para. 3 or on the basis of §4 in conjunction with §8 para. 1, option 1 for the relevant academic years and fulfills the requirements of §63 ff and 91 Universities Act.

(3) Furthermore, as a prerequisite for admission to the course of study, applicants must provide evidence (§8 para. 1, option 2) that they have obtained at least the number of ECTS-Credits listed below in studies pursuant to para. 2:

- Inorganic Chemistry 1
- Organic Chemistry 2
- Biochemistry 4
- Mathematics 1
- Statistics 2
- Molecular Biology 3
- Cell Biology 3
- Immunology 1
- Virology 1
- Bioinformatics 3
- Genetics/Genomics 3

If this proof cannot be provided in full, but to the extent that the missing ECTS-Credits do not exceed the number of 15, a conditional, temporary admission for a maximum of one academic year can be granted upon application by the applicant, in which the missing ECTS-Credits must be made up in courses of the Bachelor's Program in Molecular Medicine at the Medical University of Innsbruck, which are prescribed by the body responsible for study law. If the missing ECTS-Credits cannot be completed and proven in time through the fault of the applicant, admission to the degree program will be revoked.

- (4) Applicants who have received an offer for a study place (§4) in accordance with §§3 no. 4 and 8 para. 1, option 1 or in accordance with the final ranking list (§§8 para. 1, option 2 and 12 para. 3) must enroll for the study program within a deadline announced in the course of the admission procedure.
- (5) The admission of applicants who have not received an offer for a study place (§4) pursuant to §§3 no. 4 and 8 para. 1, option 1 or who have not achieved a place on the basis of the final ranking list pursuant to §§8 para. 1 option 2 and 12 para. 3 is inadmissible, notwithstanding §16 (succession).
- (6) Applicants are expressly advised of their obligation to check their ANV Management Portal regularly according to §6 – at least daily during the allocation of study places – for the receipt of electronic messages from the Medical University of Innsbruck.

Forfeiture of the study place

§ 15. Applicants who have been awarded a study place (§4) pursuant to §§3 no. 4 and 8 para. 1, option 1 or on the basis of the final ranking list pursuant to §§8 para. 1, option 2 and 12 para. 3 must enroll for the study program within the period allocated to them in the notification. If they are prevented from enrolling in person, they must declare their acceptance of the study place in writing within the deadline set, either themselves or through an authorized representative, and arrange a special date for admission.

If the offer of a study place is not accepted by enrollment (admission), the study place will be forfeited.

Succession

§ 16. (1) A study place that becomes available due to forfeiture (§15), due to lack of admission requirements (§14) or due to express written withdrawal will be awarded to the next applicant in the ranking list (§12 para. 3) who has not yet received a study place (succession).

(2) In the event that several persons share the last place, a lottery procedure decides on the allocation of the study place.

(3) Applicants who have been awarded a study place in accordance with §16 para. 1 must enroll for the study program within the period allocated to them in the notification of succession. If they are prevented from enrolling in person, they must declare their acceptance of the study place in writing within the deadline set, either themselves or through an authorized representative and arrange a special date for the enrollment (admission). If the offer of a study place is not accepted by enrollment (admission), the study place will be forfeited.

(4) Applicants are expressly advised of their obligation to check their ANV Management Portal regularly according to §6 – at least daily during the allocation of study places – for the receipt of electronic messages from the Medical University of Innsbruck.

VI. Lateral entrants

§ 17. (1) Applicants who have already acquired at least 60 ECTS-Credits as part of a study program in Medicine, Molecular Medicine or a comparable degree course at a domestic or equivalent foreign, recognized post-secondary educational institution and who wish to continue the Master's Program in Molecular Medicine at the Medical University of Innsbruck may be admitted to the study program on application, notwithstanding §§5 ff, if they meet the requirements for the third or a higher semester and the other admission requirements and there are free places available in the courses with a limited number of participants in accordance with the curriculum.

(2) The allocation of study places for lateral entrants is regulated by a regulation of the Rectorate in the event that there are free places available in courses with a limited number of participants in accordance with the curriculum.

VII. Repeated participation in the admission procedure

§ 18. Applicants who are not admitted to a study program in one semester can participate in the admission procedure again in the following semesters. Applicants who are not admitted to a study program in one semester may participate in the admission procedure again without restriction.

VIII. Competence, coming into force

§ 19. The Rectorate of the Medical University of Innsbruck is responsible for the admission procedure.

§ 20. This ordinance shall enter into force on the day of its publication in the Bulletin of the Innsbruck Medical University. All previous regulations regarding admission restrictions for the Master's Program in Molecular Medicine at the Medical University of Innsbruck will simultaneously cease to apply.

For the Rectorate:

ao. Univ.-Prof. Dr. med. univ. Wolfgang Prodingler, MME (Bern)
Vice Rector for Teaching and Study Matters
